

# HAVANT BOROUGH COUNCIL

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## GOVERNANCE AND AUDIT COMMITTEE

### INTERNAL AUDIT PROGRESS REPORT (31 January 2014) Head of Southern Internal Audit Partnership

Portfolio: Governance and Logistics – Cllr Jackie Branson

Key Decision: No

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#### 1.0 Purpose of Report

1.1 The purpose of this paper is to provide the Governance and Audit Committee with an overview of internal audit activity against assurance work completed in accordance with the approved audit plan and to provide an overview of the status of 'live' reports.

#### 2.0 Recommendation

2.1 That the Governance and Audit Committee note the Internal Audit Progress Report (31 January 2014) as attached.

#### 3.0 Summary

3.1 Under the Accounts and Audit (England) Regulations 2011, the Council is responsible for:

- ensuring that its financial management is adequate and effective and that it has a sound system of internal control which facilitates the effective exercise of functions and includes arrangements for the management of risk; and
- undertaking an adequate and effective internal audit of its accounting records and of its system of internal control in accordance with the proper practices in relation to internal control.

3.2 In accordance with the Public Sector Internal Audit Standards and the Council's Internal Audit Charter, the Chief Internal Auditor is required to provide a written status report to the Governance and Audit Committee, summarising:

*'communications on the internal audit activity's performance relative to its plan.'*

**3.3** Appendix 1 summarises the performance of internal audit for the period to 31 January 2014.

## **4.0 Implications**

### **4.1 Resources:**

Internal Audit is provided through the Southern Internal Audit Partnership. The audit plan consists of 380 audit days and remains fluid throughout the year to meet the changing needs of the Council.

### **4.2 Legal:**

Compliance with the Accounts and Audit (England) Regulations 2011.

### **4.3 Strategy:**

Internal audit plays a vital role in helping the organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

### **4.4 Risks:**

The audit needs assessment follows a risk based audit approach taking cognisance of the Council's risk register. Havant's Corporate Risk Register as of 31 January 2014 can be accessed using the following link:

<http://havant.moderngov.co.uk/documents/s6245/Havant%20Corporate%20Risk%20Register%20as%20at%2031%20January%202014.pdf>

### **4.5 Communications:**

None directly from this report.

### **4.6 Customers and Community:**

None directly from this report although improvements to controls and governance arrangements will ensure more efficient and effective service delivery.

### **4.7 Integrated Impact Assessment (IIA):**

N/A

## **5.0 Consultation**

**5.1** The report has been discussed and approved by the Management Team who met at the Executive Board on 04 February 2014.

Appendices:

**Appendix 1 – Internal Audit Progress Report (31 January 2014)**

Agreed and signed off by:

Legal Services: 04 February 2014

Finance: 03 February 2014

Executive Head of Governance & Logistics: 03 February 2014.

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